

We understand what it's like to make a switch from one financial institution to another and want to help out as much as possible as you make "the switch". We also understand that with just a little bit of effort, it is SO worth it to have your primary account with Lutheran FCU!

In our best effort to assist you with your transition, we've created this checklist for you so that you may mark off the boxes as you complete the items. Depending on your circumstances, you may not need to complete all forms.

As always, if you have questions or need any help, give us a shout and we will help in any way we can!

- Open your membership and checking account at Lutheran Federal Credit Union. Click here to get it done: <https://www.lutheranfcu.org/nsjoin/>

- [Direct Deposit Change Request Form](#)

Send written notices to companies with which you have direct deposit (employer, government deposits, pension, transfers from other financial institutions, investment dividends, etc.) notifying them that you want to switch your direct deposits to your Lutheran Federal Credit Union account.

To change Social Security deposits, visit: www.ssa.gov/deposit/howtosign.htm

Or call the Social Security Administration: 1-800-772-1213 (TTY 1-800-325-0778)

Lutheran Federal Credit Union Routing/Transit number: 081086742

Make certain funds are available in your old account to cover any automatic payments, checks, and debit card transactions that may still be withdrawn.

- [Automatic Payment Set-Up Form](#)

Send this form to your vendors if you need to cancel an existing automatic payment from your previous financial institution and establish a new payment out of your Lutheran Federal Credit Union account, or if you want to set up a new automatic payment. You can also contact the companies that take payments from your old checking account using a debit card, and inform them of your Lutheran Federal Credit Union Debit Card number and expiration date.

- Verify that all checks, debit transactions, and scheduled bill payments have cleared your old checking account.

- Verify your direct deposits and automatic payments have begun posting to your account at LFCU.

- Now it is time to close your account with your previous institution. Contact them for their required procedures.